

# Fulfillment Provider Screening Checklist

Provider in scope:

Evaluation by:

Contact:

Date:

## Pre-Screening

Location

Operational Focus

Flexibility

Customization

IT Capabilities

## RFQ Process

Order Sources and IT

Product Types

Sales Volumes

Value Added Services

Carrier Selection

Return Handling

Defined SLAs

## Quotes & Prices

IT Costs

Incoming Goods

Storage

Pick & Pack

Shipping

Return Handling

Value Added Services

Working Hours

General Note: